

# **South Lake Macquarie Amateur Sailing Club**



## **Yacht Safety Equipment Audit Process 2015-16 Season**



In accordance with the Special Regulations of the  
Yachting Australia Racing Rules of Sailing (2013-2016)

## **Yacht Equipment Auditing**

In Accordance with the Special Regulations Part 1 of the Racing Rules of Sailing 2013-2016 (the “Blue Book”), SLMASC requires all yachts intending to race in club events to pass an Equipment Safety Check for Category 7 events. SLMASC now has four Yachting Australia accredited Safety Auditors who will be available at agreed times to complete these audits (free of charge for club members).

Boat owners will be given up until **Thursday 1<sup>st</sup> October 2015** to have their yachts pass the Category 7 Safety Check, after which all yachts will need to have a current Category 7 Safety Certificate before racing in SLMASC events. It is the yacht owners’ responsibility to prepare their boat for an audit and to arrange a time for the audit. Failure by an owner to comply with the safety audit requirements shall not be grounds for protest by another competitor, however the Sailing Committee may penalise a boat by recording and scoring it as DNS (did not start) in any races sailed while they remain non-compliant with these requirements.

## **Audit Bookings**

- It is the boat owners’ responsibility to make arrangements to have their boat audited. All audits on the above dates are to be booked by contacting Doug Wilson on 0411 372105.
- When booking your audit, Doug will require the boat details, it’s mooring location, owners name, and a mobile number to be contactable both prior to and on the day of the audit.
- Unless advised prior to the date of the audit, all audits will be conducted from Sunshine Jetty at the scheduled time, and an auditor will meet you there at that time.
- You will be advised prior to day of the audit of your assigned auditor, and any alternate arrangements for the location of the audit (Sunshine Jetty unless advised otherwise).
- Failure to attend at the pre-booked time with your boat fully prepared for the audit (see requirements below), will result in your audit booking being cancelled, requiring the owner to rebook at another time (unless the following timeslot is not booked). Should you be delayed or unable to attend at the booked time, please respect your auditors’ time by contacting them ASAP prior to your booked time slot.

## **Audit Process**

1. Prior to the Equipment Audit, the boat owner **MUST** have printed off a copy of the Yachting NSW 2013-2017 YA Special Regulations Equipment Audit Form (Category 7), and have checked the relevant boats equipment against the YA Blue Book requirements to ensure compliance with the regulations. Note that the Boat Owner must check all items on the form in the column headed ‘O’ (owner), and tick or cross against each item for which the boat is compliant.

Items that are in doubt or not compliant must not be ticked or crossed. The column marked EA is to be completed by the Equipment Auditor once checked. Boats that turn up for an audit without a form having been filled in by the owner in advance will not be audited. Owners are advised to complete this check well in advance of their scheduled audit in case any items need to be addressed.

2. Prior to the scheduled time for an audit, the boats equipment to be audited must be laid out by the boat owner in a systematic manner so that it can be efficiently accessed to enable timely inspection. This includes the anchor chain, warp and anchor, which if possible, though not a prerequisite for Cat 7 audits, but for obvious safety reasons should always be connected and kept complete. Only items physically on the boat will be inspected (no checking of items stored ashore). The auditors have many boats to audit on a tight schedule, and they are volunteering their time to complete this task on behalf of the club and all sailors, so please respect their time and assist in this way.
3. Upon arrival for your audit, the boat owner MUST present to the auditor their Yachting NSW 2013-2017 YA Special Regulations Equipment Audit Form (Category 7) already completed by the owner, plus their own copy of the current YA 'Blue Book', a copy of which is required on board in order to pass the audit. Blue Books are available from the club for \$35 (cost price).
4. Should an auditor attend a boat and not be able to conduct an audit due to non-compliance with the above, the auditor will move on to the next boat audit and it will be the boat owners' responsibility to reschedule their audit for another time.
5. Upon the satisfactory completion of an audit, the auditor will retain the completed Equipment Audit Form (Category 7). These will be copied by the club and held on file, and the original made available for return to the owner.
6. Upon satisfactory completion of the audit, the auditor will issue a "Safety Check 2014-15" sticker to each boat owner. This sticker is to be affixed adjacent to the boats registration label in the presence of the auditor.
7. Although NOT part of the Category 7 Safety Audit, the club has a requirement that all yachts carry appropriate insurance as required under the sailing instructions. To streamline the insurance compliance review, owners are requested to present their insurance policy to the Safety Auditor during their audit. The auditor will simply note their sighting of the policy, along with the policy details, on the bottom of the Category 7 Safety Audit form. Failure to present the insurance policy will have no bearing on the result of the Safety Audit itself, however it will then require the boat owner to present or submit a copy of their current insurance policy to the Racing Secretary separately.
8. If any of the required Category 7 Safety Equipment is found to be non-

compliant, it will be noted under ‘Outstanding Items’ on the audit form, and the form will NOT be signed off by the auditor. The auditor will retain the incomplete form, and upon rectifying the item/s, the owner must then contact the auditor to arrange a follow-up inspection. Should there be an unresolved disagreement between a boat owner and an auditor over a compliance issue, the owner may request a review by contacting the Yachting Coordinator or Sailing Secretary.

NOTE: It is strongly recommended that Boat Owners do not leave the preparation of their boat for the audit until the last minute as there may be a need to repair or replace some items of equipment prior to the audit in order to ensure compliance.

## **Equipment Safety Auditors – Contact Details**

The following members are Yachting Australia accredited and registered Safety Equipment Auditors, and have been appointed by SLMASC to conduct audits on behalf of the club. They are all volunteers who offer their time to help ensure that all boats comply with the appropriate safety standards. We request and expect you to respect their time and cooperate fully with them to ensure a smooth audit process, and therefore improved safety standards for all.

<b>Doug Wilson</b>	<b>0411 372 105</b>	<b>Safety Audit Bookings</b>
<b>Phil Martin</b>	<b>0409 030 489</b>	
<b>Phil Evans</b>	<b>0438 724 599</b>	

If you have any questions or concerns, please contact an auditor to discuss. While compliance with the regulations is entirely the boat owners’ responsibility, the Safety Auditors will assist where possible in helping you to understand your obligations.

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